

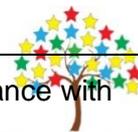


NURSERY HILL PRIMARY SCHOOL CLASS TEACHER JOB DESCRIPTION

School: Nursery Hill Primary School	Location: Ansley Common CV10 0PY
Job title: Class teacher	Salary range: TPS - Mainscale

The responsibilities of the post are to be performed in accordance with the provisions of the most up to date edition of the School Teachers' Pay and Conditions document and within the range of teachers' duties set out in that document.

Job purpose	<p>The class teacher will:</p> <ul style="list-style-type: none"> • teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs; • maintain the positive ethos and core values of the school, both inside and outside the classroom; • contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;
Responsible to	<p>The post holder is responsible to:</p> <ul style="list-style-type: none"> • the Headteacher and Leadership Team • the relevant member of the School Leadership Team in respect of curriculum and pastoral matters.
Duties and responsibilities specific to the post	<p>The class teacher will:</p> <ul style="list-style-type: none"> • To create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning. • To plan and prepare lessons in order to deliver the National Curriculum ensuring breadth and balance in all subjects. • implement agreed school policies and guidelines; • support initiatives decided by the headteacher and staff; • plan appropriately to meet the needs of all pupils, through differentiation of tasks; • be able to set clear targets, based on prior attainment, for pupils' learning; • provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils; • keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning; • report to parents on the development, progress and attainment of pupils;



- maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
- take part in and contribute to meetings that relate to teaching/curriculum; cooperate with and, where appropriate, advise the headteacher and other colleagues in the review, development and management of a subject in the [school/key stage];
- communicate and co-operate with specialists from outside agencies;
- plan for, organise and direct the work of support staff within the classroom;
- participate in the performance management system for the appraisal of their own performance, or that of other teachers;
- To support the Headteacher in promoting the ethos of the school.
- To promote the welfare of children and to support the school in safeguarding children through relevant policies and procedures.
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity.
- To recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the Schools Health and Safety policy and any school-specific procedures / rules that apply to this role

Post-threshold expectations:

- provide a role-model for teaching and learning;
- make a substantial and sustained contribution (specifically agreed through performance management system) to the raising of pupil standards and contribute effectively to the work of the wider school team.

An annual review of this job description and allocation of particular responsibilities will take place as part of the Performance Management Review.



NURSERY HILL PRIMARY SCHOOL CLASS TEACHER PERSON SPECIFICATION



Area	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Qualified teacher status 	<ul style="list-style-type: none"> Other evidence of relevant qualifications e.g. B Ed, PGCE, sports coaching, Paediatric First Aid
Experience	<ul style="list-style-type: none"> Recent successful teaching at primary level (4+ to 11 years) 	<ul style="list-style-type: none"> A range of experience/year groups in a school environment KS2 experience
Knowledge and understanding	<ul style="list-style-type: none"> Awareness of teaching and learning styles Knowledge of how to cater for a range of children's needs including the more able, SEND and other groups Understanding of assessment procedures and assessment for learning to support pupil progress Good subject knowledge 	<ul style="list-style-type: none"> Evidence of recent professional development or training
Skills	<ul style="list-style-type: none"> Able to demonstrate high quality teaching and learning Evidence of planning to meet a range of pupils' needs Good classroom management and behaviour management Good use of ICT to support learning and communication Proven ability to ensure pupils make progress and achieve 	<ul style="list-style-type: none"> Ability to analyse data to assess pupils' progress Ability/willingness to coordinate a core curriculum area
Personal Qualities	<ul style="list-style-type: none"> Ability to work as part of a team High standard of professionalism Demonstrates positive relationships at all levels High expectations of self and others 	<ul style="list-style-type: none"> Willingness to contribute to the wider school community, e.g. school clubs, leading assemblies etc